



# Rezoning Application

## LIST OF NECESSARY INFORMATION

DATE RECEIVED: \_\_\_\_\_

At the time of filing, the application must have all of the following attachments:

- **JUSTIFICATION LETTER:** A clear and detailed statement in writing substantiating the application and proposed use of the property addressed to the Planning Commission.
- **LEGAL DESCRIPTION:** Of the property which may be obtained from the Canadian County Assessor's Office located in the Canadian County Courthouse in El Reno. The legal description can also be found on the deed to the property.
- **Copy of Deed (s)** to the property sought to be rezoned
- **OTHER DATA:** Physical address of the property to be rezoned
- **A SURVEY OF SITE PLAN** drawn to scale showing existing structures and driveways, proposed structures (showing setbacks), drives, and other information such as utilities, parking, or floodplain data (see IMPROVEMENTS on next page)
- **THREE (3) COPIES OF THE PLOT PLAN OR SURVEY** of the entire property indicating all existing and proposed buildings and utilities serving the property. **PLUS PDF OR CD. (FOR NEW BUILD ONLY)**
- **BONDED ABSTRACTORS LIST OF PROPERTY OWNERS** within three hundred feet (300') of the perimeter of the property with current mailing address.
- **APPLICATION FEE OF \$300.00.** Check shall be made payable to the City of Yukon
- **PUBLICATION FEE \$200.00.** Check shall be made payable to the City of Yukon

**The applicant or his/her representative should appear to present the application to the Planning Commission.**

An "Application For Rezoning" is attached. The applicant is advised to talk with the Development Services Director or his/her designee to determine if the change will be compatible with the Comprehensive Plan prior to submitting the application to the City for review. A sign will be placed in the yard of the property in question for the public hearings. It will have the date and request of the application.



DEVELOPMENT  
SERVICES

# Rezoning Application

**Please PRINT or TYPE all information**

## APPLICANT INFORMATION

Name / Business Name:	Email:	Phone #1
Mailing Address:		Phone #2
City:	State:	Zip:
Applicant's Interest in Property:		

## PROPERTY INFORMATION SECTION \_\_\_\_\_ RANGE \_\_\_\_\_ TOWNSHIP

Legal Description: (Section / Range / Township)	Physical Location / Address of Property:
Proposed Subdivision Name:	Current Zoning:
Proposed Use:	Proposed Zoning:
Current Property Owner's Name:	

## REZONING REQUEST

The present use of the property (include description of existing improvements)
The proposed use of the property (include description of existing improvements)

Dimensions of Property (in feet)	Width:	Depth	Total square feet
	EXISTING STRUCTURE		PROPOSED STRUCTURE
Front Yard Setback			
Side Yard Setback			
Rear Yard Setback			
Building Height			
Off-Street Parking Spaces #			
Type of Parking Space			

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein, and exhibits attached hereto are true and correct.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_